

REGISTRAR

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Circular. No. 3023/CeGov-UCE/EVEN Sem. Fees/2023-2024

Date: 24.02.2024

CIRCULAR

Sub: PAYMENT OF EVEN SEMESTER FEE for Constituent Colleges - Second Semester Academic Year 2023 -2024 - Reg.

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The Students of Second Semester, Academic Year 2023 - 2024, are instructed to pay the semester fee **through online payment only using Internet Banking / Debit Card / Credit Card and UPI**. The NRI / FN Students are instructed to pay the INR Component through online payment only.

Procedure for paying semester fee (Term Fee) through online:

- Step 1 : Visit Centre for e-Governance (CeGov) portal at <https://www.auegov.ac.in> and click Governance link and then open "Academic Connect" portal.
(Google Chrome is the preferred browser but all latest browsers are supported)
- Step 2 : Enter the Roll Number, Password and Captcha to **Login**
- Step 3 : Verify the payment particulars shown and then press "**Pay Now**" button.
- Step 4 : On successful completion of the transaction, the receipt will be provided under your login. In case, the amount is debited and fee receipt is not generated wait for 24 hours / contact CeGov office.

IMPORTANT NOTE

1. Students availing bank loan must pay through the CeGov portal only. The student shall visit "Academic Connect" for more instructions.
2. The students **cannot register the subjects in COE database** unless he/she paid the semester fee.
3. NRI students should pay the INR component through the CeGov payment portal within the stipulated time. As per payment academic schedule, fine will be levied for defaulters.
4. For any clarifications, contact Centre for e-Governance, Anna University, Chennai through e-mail: support@aeugov.ac.in.

IMPORTANT DATES




Second Semester

Payment of semester fee	26.02.2024 to 16.03.2024
Payment of semester fees with fine (Rs.200/-)	17.03.2024 to 21.03.2024
Payment of semester fees with fine and re-admission fee (fine Rs. 200/- plus re-admission fee Rs.500/-)	22.03.2024 to 26.03.2024
Payment of semester fees with fine, re-admission fee & penalty (fine Rs. 200/- plus re-admission fee Rs.500/- and penalty Rs.800/-) Note: only after getting permission from Dean	27.03.2024 onwards
Removal of defaulter's name from the Roll	27.03.2024
Provision for downloading final enrollment and defaulter's students list from Dean's Login	27.03.2024
<i>Students of categories- DA / ICCR /Govt. 7.5 / any other with Zero fee must confirm in the Academic Connect or before 16.03.2024, otherwise the fine charges are applicable for those candidates.</i>	

NOTE TO ALL HEADS OF DEPARTMENTS / DEANS

- 1) The students who have not paid fee within the last date for payment of fee with fine and readmission fee should not be permitted to attend classes. Their names should not be registered in O/o COE,AU.
- 2) The subjects in COE database cannot be registered unless he/she paid the semester fees.
- 3) The students who has failed to pay the fees, even after the last date for payment of semester fees with fine and readmission fee should be removed from the nominal rolls.
- 4) The final enrollment and defaulters list can be generated through "Academica" on 27.03.2024 by the Head of the Departments.
- 5) Copies of such defaulters list department-wise, branch-wise shall be obtained from "Academica" by the Head of the respective Departments.
- 6) The names of such defaulters shall be put on the Notice Board and also be informed to the Class Advisors / Faculty Advisors for necessary action.

S.No	ACTIVITY	DATE
1	List of Candidates to pay the fees along with fine amount Rs.200 – to be displayed in department notice board.	17.03.2024
2	List of Candidates to pay the fees along with fine amount Rs 200 & readmission amount Rs.500 – to be displayed in department notice board.	22.03.2024
3	Defaulter's List – to be displayed in department notice board. The defaulter's name should be removed from the Rolls.	27.03.2024



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To:

1. The Dean, All Constituent Colleges & Regional Campuses of Anna University, with a request to circulate to all HODs.
2. The Controller of Examinations, Anna University, Chennai
- with a request to register the students who have paid the fees.
3. The Director, Academic Courses, Anna University, Chennai.
4. The Director, Student Affairs, Anna University, Chennai.
- With a request to send the readmission/break of study candidates list and transfer students list.
5. The Director, Merger Section, Anna University, Chennai.
6. The Director, Centre for e-Governance, Anna University, Chennai.
7. The Finance Officer, Anna University, Chennai.
8. The Deputy Registrar (C & G), Anna University, Chennai.
9. The Superintendent, FA 30 / FA 40 Sections, Anna University, Chennai.
10. The P.S. to the Vice - Chancellor, Anna University, Chennai.
11. The P.A. to the Registrar, Anna University, Chennai.