



OFFICE OF THE ADDITIONAL CONTROLLER OF EXAMINATIONS
(UNIVERSITY DEPARTMENTS),
COLLEGE OF ENGINEERING, GUINDY - BICENTENNIAL BUILDING (1794-1994)
ANNA UNIVERSITY, CHENNAI 600 025

Dr M.Muttharam M.E, PhD (IISc),
ACOE(UDs)

Cr No:11/ACOE(UDs)/Feedback/2025

Date: . 08.2025

Circular

Sir/Madam,

Sub: CEG / MIT / ACT Campuses - UG/PG - Course feedback
filling requested - reg. April / May 2025- Reg.

It is requested to inform you that all UG/PG students to fill the course feedback form for the academic session April/May 2025 using their SEMS login credentials on or before 22.08.2025.

The step by step procedure is enclosed in Annexure.

M. Muttharam 19/8/25
Additional Controller of Examinations
(University Departments)
Additional Controller of Examinations
(University Departments)
ANNA UNIVERSITY
CHENNAI-600 025

To

All the Deans / Head of Departments / Directors of Centres
with a request to display in **Department Notice Board**.
CEG/MIT/ACT/SAP Campuses.

Copy to:

1. The DCOE's / CEG / MIT / ACT/ SAP Campuses.
2. The Controller of Examinations, Anna University, Chennai.
3. P.A to Registrar, Anna University, Chennai.

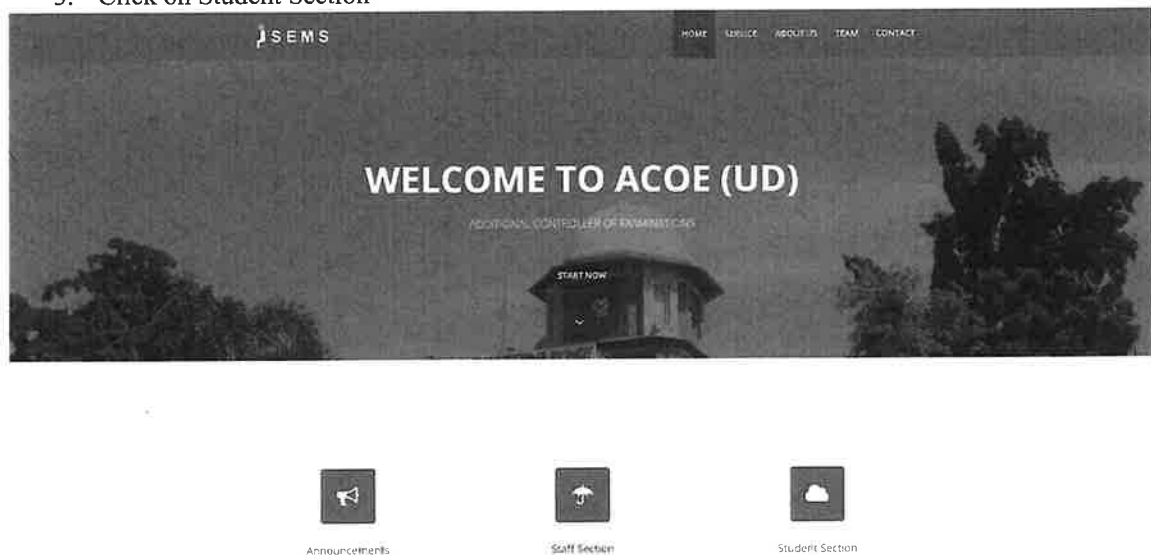
INSTRUCTION MANUAL

Feedback

1. Go to annauniv.edu → Examination → University Campus → Examination (or)
Go to acoe.annauniv.edu → Examination
2. Click on SEMS Login



3. Click on Student Section



4. Enter correct login details (Username, Password, Captcha)



5. Display Student Dashboard

SEMS **Dashboard**

Course Enrollment Process

Instructions

Step 1: Batch

- Once you choose a batch, please note that this selection is final and cannot be modified later.
- Ensure that you are selecting the correct batch applicable to your academic program before proceeding, as this will determine the courses available to you.

Step 2: List of Courses

- After confirming your batch, a default list of courses eligible for enrollment under the selected batch will be displayed.
- Take a moment to review this list thoroughly before making your choices.

Step 3: Registration

- Click on each course you wish to enroll in. Your selection will be processed, and the system will attempt to register the course under your profile.
- Make sure to select all the courses you intend to take for the term.**

Step 4: Review

- Upon successful registration, all selected courses should be displayed in the table below as confirmation.
- This table serves as your official list of registered subjects.

Step 5: No Registration (Warnings)

- In the event that one or more of your selected subjects do not appear in the table, it may indicate that the registration attempt was unsuccessful.
- In such cases, kindly revisit the course list and try to re-register in the missing subjects to ensure your registration is complete.

I agree
Proceed to Enroll

Enrolled Subjects






Batch	Course	Section	Days	Time	Days	Time	Days	Time	Days	Time	Days	Time	Days	Time	Days	Time
2024-2025	Mathematics	101	Mon	9:00-10:30	Tue	9:00-10:30	Wed	9:00-10:30	Thu	9:00-10:30	Fri	9:00-10:30	Sat	9:00-10:30	Sun	9:00-10:30
2024-2025	Physics	101	Mon	11:00-12:30	Tue	11:00-12:30	Wed	11:00-12:30	Thu	11:00-12:30	Fri	11:00-12:30	Sat	11:00-12:30	Sun	11:00-12:30
2024-2025	Chemistry	101	Mon	13:00-14:30	Tue	13:00-14:30	Wed	13:00-14:30	Thu	13:00-14:30	Fri	13:00-14:30	Sat	13:00-14:30	Sun	13:00-14:30
2024-2025	Biology	101	Mon	15:00-16:30	Tue	15:00-16:30	Wed	15:00-16:30	Thu	15:00-16:30	Fri	15:00-16:30	Sat	15:00-16:30	Sun	15:00-16:30
2024-2025	History	101	Mon	17:00-18:30	Tue	17:00-18:30	Wed	17:00-18:30	Thu	17:00-18:30	Fri	17:00-18:30	Sat	17:00-18:30	Sun	17:00-18:30
2024-2025	English	101	Mon	19:00-20:30	Tue	19:00-20:30	Wed	19:00-20:30	Thu	19:00-20:30	Fri	19:00-20:30	Sat	19:00-20:30	Sun	19:00-20:30
2024-2025	Art	101	Mon	21:00-22:30	Tue	21:00-22:30	Wed	21:00-22:30	Thu	21:00-22:30	Fri	21:00-22:30	Sat	21:00-22:30	Sun	21:00-22:30
2024-2025	Music	101	Mon	23:00-24:30	Tue	23:00-24:30	Wed	23:00-24:30	Thu	23:00-24:30	Fri	23:00-24:30	Sat	23:00-24:30	Sun	23:00-24:30


6. In side navigation click on the Feedback.
7. In Feedback Page, Choose the Session in the dropdown menu.
8. The List of subjects in that particular session will display in the table along with the Response Action Button.

[illegible]


9. In the **Action** column, click the **Response** button. The Feedback Form will appear

Feedback Form


S.No	Description					
1	Has the teacher covered the entire syllabus as prescribed by University College Board?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Has the teacher covered relevant topics beyond the syllabus?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	Effectiveness of the teacher in terms of technical content, communication skills, and teaching aids?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	Pace at which contents were covered?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Motivation and inspiration for students to learn?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	Support for skill development, practical demonstration and hands-on training?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	Clarity of expectations from students?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Feedback provided on students' progress?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Willingness to offer help and advice to students?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>




Very Poor




Poor



Good



Very Good



Excellent

Close Submit

10. Enter your response in the form
11. Click **Submit** to send your feedback.